

MINUTES OF REGULAR MEETING
OF
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 172
ADAMS COUNTY, ILLINOIS
HELD ON JANUARY 20, 2010

Meeting Convened The Board of Education of School District No. 172, Adams County, Illinois, met in regular session on January 20, 2010, at 7:00 p.m. in the Round Room in the Baldwin Intermediate School Building located at 3000 Maine Street, Quincy, Illinois, in said school district.

Roll Call The meeting was called to order by President Niekamp, who directed the secretary to call the roll. On the call of the roll, the following members were present and answered to their names: Members Bemis, Daniels, Dickerson, Krause, Lovelace, and Niekamp; and the following member was absent: Member Mays.

Arrival of Member Mays Member Mays arrived at 7:01 p.m. which was duly recorded by the Board Secretary.

Pledge of Allegiance The Pledge of Allegiance was led by Early Childhood Director Julie Schuckman.

Focus on Students Early Childhood Director Julie Schuckman reported that the Early Childhood Center has been selected as a nominee from the State of Illinois as a *Center of Excellence* in Early Childhood. *Center of Excellence* is a recognition through Head Start where programs are selected through a competitive process designed to acknowledge excellent, effective programs that are examples for others to follow. Programs selected serve as exemplary models for other programs by implementing comprehensive, innovative and targeted approaches to serving children and families. They must also have demonstrated positive outcomes documenting student learning and have displayed a commitment to collaborative community partnerships.

Once recognized at the state level, centers are then entered into a competitive process at the federal level where five centers will be selected for national recognition. National recognition includes funding of \$200,000 a year for five years. The Board congratulated Director Julie Schuckman and Early Childhood staff.

Questions and Comments President Niekamp opened the meeting to questions and comments to members of the Board, by members of the public and employees of the district, in compliance with state statutes.

- Jeff Kerkhoff presented a Freedom of Information Act request to designated FOIA Officer Phyllis Stewart.
- Michelle Eberlin, President of Quincy Federation of Teachers, urged the Board to sign the memorandum between the Board and Union agreeing to work collaboratively in developing aspects of the Race to the Top Program.

Consent Agenda It was moved by Member Daniels and seconded by Member Dickerson

to approve the following items on the Consent Agenda:

- a. Treasurer's Report
- b. Board Minutes – December 12, December 16, December 23, 2009 and January 7, 2010

On the call of the roll, the following members voted Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, Mays and Niekamp; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Reports of
Superintendent

1. Superintendent Report. Superintendent Lemon reported on the following:

- **Family Link Personnel.** Seven staff members have recently been hired to help support families and address outside issues that affect student learning. The positions are funded through federal stimulus, Title I, and special education dollars. Family Link personnel include Melissa Brown, John Lumpkin, Lachelle Scott, LuAnn Royalty, Dennis Williams, Rhonda Murry, and Martin Wilkes.
- **Maintenance Letter.** Superintendent Lemon read a letter from employee Mary Koch complimenting the work of maintenance crews in clearing walkways and parking lots at the schools during recent winter weather.
- **Chamber of Commerce Business Hall of Fame.** Three businessmen were honored as members of the Hall of Fame.. Board Member Jeff Mays' father Bob was honored.
- **Martin Luther King Day Event.** Superintendent Lemon attended the MLK celebration Monday at First Baptist Church. He said it was well attended and a moving tribute. He said Pastor Keith Garrett was an extraordinary speaker.

2. Special Education Report. Special Education Director Kristen Kendrick presented a report on special education eligibility and services. Quincy Public Schools also provides services to Adams County Schools through the Special Education Association. Through legislation passed in 1975 mandating education for all handicapped children and the Individuals with Disabilities Education Act (IDEA), public schools are required to provide free appropriate education and an Individualized Education Plan (IEP) in the least restrictive environment for students with disabilities. Schools are responsible for the education needs from the age of three until graduation or the day before the student's 22nd birthday in cases that involve 13 specified categories of disability. Mrs. Kendrick explained that each student's IEP is reviewed at least annually and includes information on his or her present level of performance, goals and objectives, educational accommodations, assessment information, and services and placement. The IEP must include transition plans for students 14½ and older and a summary of performance for graduating seniors. Over 1,100 Quincy District students receive special education services. Mrs. Kendrick described the important role paraeducators serve in the lives of special education students in helping support and deliver instructional and related

services. She also explained the function of school psychologists, social workers, and other therapists in meeting the needs of special education students and developing the IEP's. To end her report, Mrs. Kendrick quoted George Evans—*Every student can learn, just not on the same day, or even the same way.*

3. Board Goal Setting and Planning. Superintendent Lemon reported that subcommittees consisting of two Board members and administrative staff have been meeting to address the five goal areas developed during Board planning sessions including 1) Personnel/Faculty/Staff, 2) Community, 3) Infrastructure/Facilities, 4) Finance, and 5) Curriculum/Student Achievement. Each subcommittee will develop 3-5 goals and expand to include staff and community members. Vice-President Dickerson said he wants to assure the community that the district is moving forward with the goal setting process.

4. Board Committees. Superintendent Lemon said he is in the process of contacting other school districts in the state about the structure of their board committees. A recommendation on the resumption of Board committees will be presented to the full Board in the near future.

5. Education Research and Dissemination Professional Development Program. Michelle Eberlin, President Quincy Federation of Teachers along with teacher Luan Sandberg and paraeducator Valerie Bordenkircher presented some information on the Education Research and Dissemination Professional Development Program (ER&D). ER&D is a union-sponsored, research-based professional development training. It is a train the trainer model and Luan and Valerie are trainers in the course *Managing Anti-Social Behavior*. The Union is proposing training for staff in the summer. Grant monies are available to help support this program. Michelle said it ties in closely with Race to the Top and special education professional development requirements. She asked for the Board's support of this program.

Curriculum

Member Mays presented the Curriculum report. The School Improvement Plans will be approved during new business. He said that teacher evaluation and student performance will be a topic for the new Curriculum Committee.

Building

No report.

Policy

Attorney Gorman explained that two revised policies need to be adopted to align the policies with recent changes in the Freedom of Information Act: Policy 2:200—Types of School Board Meetings and 2:250—Access to District Public Records. Since the law was effective January 1, 2010, the 30-day period to lay the policies on the table will be waived. It was moved by Member Dickerson and seconded by Member Daniels to approve Policy 2:200—Types of School Board Meetings and 2:250—Access to District Public Records. On the call of the roll, the following members voted Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, Mays and

Niekamp; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Finance

The Finance report was presented by Member Daniels. Items for Board approval include the check register, junior/senior high activity account, bids for food and non-food items, and authorization to seek quotes for a line of credit up to \$4 million. Business Manager Rich Royalty presented the monthly financial report. He also distributed a corrected page from the 2009-2010 budget regarding beginning cash balance on hand for the Tort Fund. The budget lists \$6,952,423 as beginning balance. This is incorrect and will be corrected on the amended budget to \$3,952,423.

Check Register JH/SH Activity Account

It was moved by Member Daniels and seconded by Member Dickerson to approve the check register dated January 4, 2010 and the junior/senior high activity account. On the call of the roll, the following members voted Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, Mays and Niekamp; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Food and Non- Food Bids

It was moved by Member Daniels and seconded by Member Dickerson to approve bids for food and non-food items from Kohl Wholesale and Fox River Foods in the amount of \$352,075.50 (Doc. Reg. No. 2426). On the call of the roll, the following members voted Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, Mays and Niekamp; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Seek Quotes for Line of Credit

It was moved by Member Daniels and seconded by Member Bemis to authorize administration to seek quotes for a line of credit up to \$4 million. The line of credit may be needed due to shortfalls in state funding. On the call of the roll, the following members voted Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, Mays and Niekamp; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Seek Proposals for Auditing Services

It was moved by Member Daniels and seconded by Member Mays to authorize administration to seek proposals for the district's auditing services. Gorenz and Associates have been providing auditing services for the past six years. On the call of the roll, the following members voted Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, Mays and Niekamp; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Reports from Representatives of the Board

1. **Special Education.** No report.
2. **Area Vocational Technical Center.** Director Bob Klingborg reported on the progress of Project Lead the Way which will provide pre-engineering classes for high school students. He is working with Technology to set up the required computer hardware and software. He also announced the Rotary Club students of the month.
3. **Large Unit District Association.** The winter LUDA meeting is scheduled for February 4. Superintendent Lemon, Assistant Superintendent Christie Dickens and Technology Director Jody Cooper will attend.
4. **Insurance.** No report.

School
Improvement Plans

It was moved by Member Mays and seconded by Member Dickerson to approve the School Improvement Plans. On the call of the roll, the following members voted Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, Mays and Niekamp; and the following member voted Nay: None. Whereupon the president declared the motion carried.

2009-2010
Seniority Lists

It was moved by Member Dickerson and seconded by Member Daniels to approve the 2009-2010 Certified and Classified Seniority Lists as corrected (Doc. Reg. 2427). On the call of the roll, the following members voted Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, Mays and Niekamp; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Memorandum of
Understanding

It was moved by Member Dickerson and seconded by Member Daniels to approve the Memorandum of Understanding with Quincy Federation of Teachers (Doc. Reg. No. 2428). The MOU states that the Board and Union agree to work collaboratively to develop aspects of the Race to the Top Program. On the call of the roll, the following members voted Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, Mays and Niekamp; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Executive Session

It was moved by Member Dickerson and seconded by Member Krause that the Board suspend the rules and go into executive session to discuss student discipline, collective bargaining, pending litigation, sale of real estate, and employment of personnel. On the call of the roll, the following members voted Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, Mays and Niekamp; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Resumption of
Rules

It was moved by Member Dickerson and seconded by Member Krause to resume the conduct of the regular meeting under rules. On the call of the roll, the following members voted Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, Mays and Niekamp; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Student Discipline

It was moved by Member Daniels and seconded by Member Krause to confirm the recommendation made in executive session to expel one Quincy Junior High student. On the call of the roll, the following members voted Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, Mays and Niekamp; and the following member voted Nay: None. Whereupon the president declared the motion carried.

Personnel
Addendum

It was moved by Member Mays and seconded by Member Daniels to approve the Revised Personnel Addendum with the exception of numbers 8-14 (Family Link Staff). On the call of the roll, the following members voted Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, Mays and Niekamp; and the following members voted Nay: None. Whereupon the president declared the motion carried.

It was moved by Member Daniels and seconded by Member Dickerson to

approve numbers 8-14 of the Revised Personnel Addendum. On the call of the roll, the following members voted Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, and Mays; and the following member voted Nay: Member Niekamp. Whereupon the president declared the motion carried.

***REVISED PERSONNEL ADDENDUM**

January 20, 2010

Quincy Board of Education

PERSONNEL ITEMS REQUIRING BOARD ACTION

CERTIFIED

LEAVE OF ABSENCE

- 1) **LISA TAYLOR**, 2nd grade teacher at Monroe, requesting maternity leave effective approximately April 27, 2010 through the end of the 2009-10 school year.
- 2) **CAROL SCHAFFER BENT**, 2nd grade teacher at Adams, requesting medical leave January 15 through March 1, 2010.
- 3) **MARCI KELLER**, 3rd grade teacher at Monroe, requesting maternity leave effective approximately April 27, 2010 through the end of the 2009-2010 school year.
- 4) **JULIE BEAVER**, 5th grade teacher Baldwin South, requesting maternity leave effective approximately April 23, 2010 through the end of the 2009-10 school year.
- 5)* **DEBBIE NIEDERHAUSER**, Reading Recovery/Reading Support at Berrian, is requesting a leave of absence effective for the 2010-2011 school year.

DISMISSAL

- 6) **ELIZABETH WRIGHT**, dismissed as a school social work intern effective December 18, 2009.

COACHING RESIGNATION

- 7) **KELSEA QUILLIN**, 7th & 8th grade cross country coach. Effective December 17, 2009.

CLASSIFIED

FAMILY LINK PROGRAM COORDINATOR - Effective January 4, 2010

- 8)P **MELISSA BROWN** - Salary \$19,646.75 (95 days) 40 hrs/week.

FAMILY LINK PROGRAM (Salary \$13,646.75 (95 days) 40 hrs/week. Effective January 4, 2010

- 9) P **JOHN LUMPKIN**
- 10)P **LACHELLE SCOTT**
- 11)P **RHONDA MURRY**
- 12)P **LUANN ROYALTY**
- 13)P **MARTIN WILKES**
- 14)P **DENNIS WILLIAMS**

PERSONNEL CODES

- \$\$ - New Operating Fund positio (increase in FTE)
- B - Paid for by Booster Clubs
- C - Change in classification
- D - Full day reinstated
- O - Other
- P - New Project Fund position
- PR - Replacement for Project Fund position
- R - Replacement for vacant Operating Fund Position
- S - Summer School expenditure

PARAEDUCATOR APPOINTMENTS

- 15)R **MOLLY KATTELMAN** - Washington. Salary: Level C - 2 yrs
\$11.13/hr = \$7,400.35. Effective January 4, 2010.
- 16)R **MELANIE ZEHNLE** - Washington. Salary: Level C - 3 yrs \$11.38/hr =
\$7,169.40. Effective January 13, 2010.
- 17)R **BRUCE BONNESS** - Baldwin South. Salary: Level C - 11 yrs
\$13.48/hr = \$8,681.12. Effective January 11, 2010.

LEAVE OF ABSENCE

- 18) **RICKY JONES**, Custodian Baldwin, requesting medical leave effective
January 7 through approximately January 28, 2010.

RESIGNATIONS

- 19) **PAULA MERTZ** - TPS Kitchen Helper. Effective January 14, 2010.
- 20) **LORA BATCHELOR** - IFT bus driver. Effective December 18, 2009.

TRANSPORTATION

- 21)R **MYRNA MCCALLISTER** - resigned SEIU midday route (2 hrs x 4
days/week) and accepted midday IFT route (3 hrs x 5 days/week). She is
now 35 hrs/week employee. Effective December 15, 2009.
- 22)R **SUNNA HESTON** - 2 hrs x 5 days/week IFT driver. 10 hour employee.
Effective January 13, 2010.

RETIREMENTS

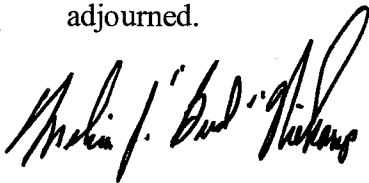
- 23) **KATHLEEN MEYER** - Assistant Route Supervisor Transportation.
Requesting to retire on December 31, 2010.
- 24) **JUDITH JENNINGS** - Custodian Junior High. Requesting to retire on
December 31, 2010.

Freedom of
Information
Request

Attorney Gorman announced on behalf of the Superintendent that 13
Freedom of Information Requests have been received since January 1, 2010.
Effective January 1, 2010, a monthly log will be kept of requests received.
(Doc. Reg. No. 2429).

Adjournment

It was moved by Member Dickerson and seconded by Member Krause that
the regular meeting adjourn. On the call of the roll, the following members voted
Aye: Members Bemis, Daniels, Dickerson, Krause, Lovelace, Mays and
Niekamp; and the following member voted Nay: None. Whereupon the
president declared the motion carried and the regular meeting was duly
adjourned.



Melvin J. "Bud" Niekamp
President



Phyllis Stewart
Secretary